



Private Bag X9043, PIETERMARITZBURG, 3200

SCM

Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg, 3201

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MINUTES OF MEETING: BRIEFING SESSION

Minutes of meeting for Tender no: ZNB01543/00000/00/HOD/INF/22 T: THE UPGRADE OF P52-3 FROM GRAVEL TO BLACKTOP: FROM KM 24+000 TO KM 27+900, THE CONSTRUCTION OF CULVERTS STC4049 AT KM 19+083, STC4026 AT KM21+281, STC4027 AT KM25+256 AND WIDENING OF NKUNZANA RIVER BRIDGE NO.3047 AT KM 18+700, ON MAIN ROAD P52-3 IN ZULULAND UNDER EMPANGENI REGION

Date: 27 JANUARY 2023

Time: 10:00

Venue: Virtual briefing on Microsoft teams

Procedural matter	Person
Opening and welcome:	Mrs. S Mbelu
Opened and introduction of members present: Mr N Vezi Mr S Sumo	Mrs. S Mbelu
Bidding process	Mrs. S Mbelu
1. The session is being recorded for minutes purposes. 2. The advert did state that the meeting will start at 10:00 and was compulsory. 3. Administrative queries must be directed to Mr N Vezi. 4. All technical questions must be addressed to Mr S Sumo 5. There are three (3) stages of Evaluation: a) 1 st Administrative Compliance b) 2 nd Functionality c) 3 rd Price 6. To be eligible to bid for this Tender you need to be: a) Registered and Active on CSD b) Tax Compliant c) Registered and Active on CIDB d) Be a CIDB grading of 9CE or above e) to comply with the Functionality Criteria	



7. Only locally produced or locally manufactured goods that meet the stipulated minimum threshold for local production and content will be considered.
8. Due to COVID Risks briefings are held virtually, but bidders are encouraged to visit site locality map and coordinates are on page T8
9. Tender data will have precedence in the interpretation of any ambiguity or inconsistency between the tender data and the standard conditions of tender.
10. Tender Closes 22 February 2023 at 11:00 no late entries will be considered.
11. Validity period is 24 weeks from date of closing of tender – 11:00 22 February 2023.
12. Bidders are advised to obtain their own copies of the relevant acts, regulations and standards referred to in this document.

1st Stage: Administrative Compliance:

Bidders must be active on the CSD by the date of closing for this bid and each member of the joint venture has to be registered on the CSD.

Need to be registered and active on CIDB, and need to be of a grading of 9CE or higher.

None of the respondents or its principals may be listed on the register of tender defaulters, and all person listed as prohibited to do business with the state will be eliminated.

The department reserves the right that over and above using any legal remedy, will cancel this Tender..

While not compulsory it is advisable that bidders visit the site, site map with coordinates can be found on page T8 of document.

This Tender closes on 22 February 2023 at 11h00, no late entries will be accepted.

Only Original documents filled in ink deposited in the Tender Box will be accepted.

The tender box is situated at the Department of Transport Head Office, Inkosi Mhlabunzima Maphumulo House, 172 Burger Street, Pietermaritzburg.

Submissions must be clearly sealed and clearly identified by tender number, description and closing date.

Bid documents must be written legibly.

Ensure that everything has been signed, and completed.

Be sure that you have declared everything, any Company in which Directors have an interest in other companies.

Bid Validity is 24 weeks from date of closing, therefore calculated from 11:00 22 February 2023.

Bidders to ensure that every returnable documents are fully completed, signed and submitted.

Functionality	Mr S Sumo
<ul style="list-style-type: none"> • <u>Contracts Manager</u> <ul style="list-style-type: none"> ○ Must be professionally registered with ECSA and / or SACPCMP (Pr Eng / Pr Tech Eng / Pr Techni/Pr CPM or Pr CM only) ○ <u>Construction Experience</u> : <u>Years of relevant experience - calculated post qualification:</u> 10 years and above = 5; 9 years = 4; 8 years = 3; 7 years = 2; 6 years = 1; 0-5 years = 0 • <u>Construction Manager (Senior Site Agent)</u> 	



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- Minimum LIC NQF 5 "Manage Labour-Intensive Construction Processes" or equivalent Quality Council for Trades and Occupations (QCTO) qualifications at NQF level 5 or 7.
- Years of relevant experience: 13 years and above = 5; 11-12 years = 4; 9-10 years = 3; 7-8 years = 2; 5-6 years = 1; 0-4 years = 0

- Foreman / Supervisor (weight = 15):
 - Minimum LIC NQF level 4 "National Certificate: Supervision of Civil Engineering Construction Processes"
 - Years of relevant experience: 5 years and above = 5; 4 years = 4; 3 years = 3; 2 years = 2; 1 years = 1; 0 years = 0
- Tenderers Relevant Experience: (Construction) Previous Similar Projects.
 - The evaluation will consider the nature of the reference projects, scope of services provided, and Employer/Client completion certificate.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates to be provided with contact details of references.
 - (Appointment letters and Final Approval Certificates/ Completion Certificates for projects completed older than 15 years will not be considered as proof of experience)
 - List number of completed Structures projects
 - **CONSTRUCTION EXPERIENCE (weight = 40):**
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 5 projects and above = 5
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 4 projects and above = 4
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 3 projects = 3
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 2 projects = 2
 - Appointment Letters and Final Approval Certificates/ Completion Certificates for 1 project = 1
- Appointment Letters and Final Approval Certificates/ Completion Certificates for 0 projects = disqualification

Work Scope

Mr S Sumo

- THE UPGRADE OF P52-3 FROM GRAVEL TO BLACKTOP: FROM KM 24+000 TO KM 27+900, THE CONSTRUCTION OF CULVERTS STC4049 AT KM 19+083, STC4026 AT KM21+281, STC4027 AT KM25+256 AND WIDENING OF NKUNZANA RIVER BRIDGE NO.3047 AT KM 18+700, ON MAIN ROAD P52-3 IN ZULULAND UNDER EMPANGENI REGION



Additional Notes

- Please be aware that an addendum will be issued

Completion of the attendance register

To be done electronically.

Q & A

Q. Bianca

1. May we please request for the Electronic BOQ
2. Can we have access to the Tender Drawings
3. Is a bank rating required for this tender?

A. Mr S Sumo

3. Yes, obviously if you go through the document and then, it's part of the document you have to provide those information that are the part of the document.

Q. Bianca

4. Do you require any CD's / USB copies of the completed documents?

A. Mr S Sumo

4. No, we don't. We don't need any copies or CD's. What is required is the original document that is priced. I think that is one of the issues, that is why we don't need those things is the issue where your contractor will give you different figures on the document. So we have to submit it document as it is.

Q. Aryan Jokhoo

1. At which kilometre mark will the culverts be at?

A. Mr S Sumo

1. The culvert that need to be constructed by the main contractor is that kilometer 19, + 083. As well as at kilometer 21 + 281.



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Q. Khumbulani Ngidi

1. I don't know. Maybe I missed it or not, but I heard you speaking about the registration, whether to be circulated via emails and all that where there any recession before or you just use the list. Of the people that attended the meeting?

A. Mrs S Mbelu

1. Hi. Khangelani. The register will be circulated to the attendees who attended the briefing, will use the Register that you are required to. When you are entering this briefing, you are required enter and to fill in your details. You will use that register as proof that you attended the briefing. So when we emailing the that you register we'll use the register that you registered on. When you were entering the briefing.

Closure:	Chair closed the meeting at 11:56
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Approval by officials who attended the meeting

The minutes are a true reflection of the deliberations held.			
Name	Designation	Signature	Date
Mrs. S Mbelu	SCM		03/02/23
Mr N Vezi	TIDS		03/02/2023